



SACRISTON PARISH Allotment Association
Minutes of the meeting held on Monday 4th January 2021
Virtually Via Zoom

Present: Cllrs H. Dixon (Chair), Cllr R Sharp, Cllr D. Robson, Cllr E. Waldock, Mr P Dawson, Miss C. Wilson (Clerk)

Apologies: Cllr R. Harrison, Cllr E. Metcalfe (Treasurer), Cllr B Smith, Mr R Lomax

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1	Introductions	Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies were accepted from Cllr R. Harrison, Cllr E. Metcalfe (Treasurer), Mr R Lomax	HD	
2	Previous meeting minutes and actions	Previous minutes from 7 th December 2020 were accepted and signed as a true record.	HD	
3	Matters Arising	Plot 15DH – the complaint regarding 14DH has been addressed and the situation will be monitored. It was discussed that an email had been sent by plot holder P18 informing them that unauthorised persons are unable to attend the plot at present due to covid-19. Correspondence was also sent to plot holder P19 however, the address on file is incorrect and therefore we are unable to get in touch.	RS/HD CW	
4	Gates / Boundary Fence	Daisy Hill Fence – still awaiting for larger scaled plan.	HD	
5	Treasurer's Report	£2465.40 – there has been no change.	CW	

		Plot holder B1 has made a transfer of £20 to the bank account for his gate key deposit.		
6	Matters raised by plot holders	Nothing to report.		
7	Vacant Allotments/ Waiting list	<ul style="list-style-type: none"> Plot 3DH – It was agreed that the plot holder has been provided sufficient notice to remove the livestock and has failed to cooperate. RS is to contact the RSPCA regarding the removal of livestock. It was discussed that the livestock is of concern due to the current circumstances surrounding avian flu. <p>Plots B1 and D7 have also been provided one month rent free and have only been asked to pay £20 for the deposit for the gate key.</p> <p><u>WAITING LISTS</u></p> <ul style="list-style-type: none"> Cross Lane waiting list – 12 Daisy Hill waiting list - 5 	RS CW	
8	Representative Reports	<p>Cross Lane</p> <p>It was discussed that two plot holders had requested for some help on their plots and had provided the names of those persons wishing to help. It was agreed that the plot holders can obtain help from these persons however, the rules for this would be as follows: -</p> <ul style="list-style-type: none"> Their names would be added to the agreement however; If the first named person gave up the allotment they would not be allowed to step up and claim that plot, the plot would then be offered to the next person on the waiting list; They could add their names to the current waiting list but, would be at the bottom of that list; If it is observed that the first named allotment holder is no longer working the plot the added named persons would be asked to vacate the plot The plot would then be offered to the next person on the waiting list <ul style="list-style-type: none"> Avian flu discussed and the council were informed that notices have been put up at the allotments and all allotment holders were aware. 	HD, RL	

		<ul style="list-style-type: none"> • Rat poison is being distributed by RL and plot holders are to contact him directly. • RL has requested if a strimmer and rotavator can be purchased, this has been previously agreed. Cllr G Ludlow will contact RL direct. <p>RS- Daisy Hill Nothing to report as previously discussed.</p>	RS	
9	Applications for Buildings	No applications received.	CW	
10	Date of next meeting	<p>Next meeting to be held Monday 1st February 2021 @ 6.30pm</p> <p>Meeting closed at 7pm</p> <p>Agreed by Chair of Allotment Association</p>	HD	