



SACRISTON PARISH Allotment Association
Minutes of the meeting held on Tuesday 11th May 2021
The Fulforth Centre

Present: Cllrs H. Dixon (Chair), Cllr R Sharp, Cllr R Harrison, Mr E Metcalfe (Treasurer) and Mr R Lomax, Mr P Dawson and Miss C. Wilson (Clerk)

Apologies: Cllr D. Robson, Cllr E Waldock

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1	Introductions	The Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies were accepted from Cllr D. Robson, Cllr E Waldock	HD	
2	Previous meeting minutes and actions	Previous minutes from 11 th May 2021 were accepted and signed as a true record.	HD	
3	Matters Arising	Allotment AGM postponed until after 21 st June 2021 when Government restrictions are lifted. Possible date 5 th July 2021, subject to Government advice.	HD	
4	Gates / Boundary Fence	Daisy Hill Fence – discussed.	HD	
5	Treasurer's Report	As at 9 th April 2021 the bank account was £1084.26. No statement received since 9 th April 2021. Invoice from KG Services in the sum of £150 requires payment and the water rates will require paying when resolved.	EM	

6	Matters raised by plot holders	<p>P8, P9, P10 – plot holder has asked if he can keep two gardens. RESOLVED It was agreed that moving forward plot holders will only be permitted to have one plot and the plot holder will be informed of this and asked to remove any unwanted items from the other two plots.</p> <p>P1, P2 – has requested he is given back his water tap which was removed from his allotment. RESOLVED The plot holder is to be informed that the tap was disposed of.</p> <p>D5 – requested that his wife be included on the Tenancy Agreement. RESOLVED Agreed by all to include wife onto Tenancy, 5DH – email sent informing someone had been into allotment and cut back a tree and thrown the branches back into their allotment. RESOLVED Plot holders to be informed that this was acceptable if the tree is over hanging another allotment.</p>	CW PD CW	
7	Vacant Allotments/ Waiting list	<p><u>WAITING LISTS</u></p> <ul style="list-style-type: none"> • Cross Lane waiting list – 16 • Daisy Hill waiting list – 6 <p><u>VACANT ALLOTMENTS</u></p> <p>P17 – has been offered to next on list. P18, A10, B10 - becoming vacant</p>	CW	
8	Representative Reports	<p>Cross Lane</p> <ul style="list-style-type: none"> • Small gate left unlocked. To be discussed at AGM. • One plot holder has had some hens stolen. • Thanks to plot holders for supplying fencing. • Thanks to RL and KG for all help they have provided. • Fruit trees are to be planted in the community garden. <p>Daisy Hill Plot 1DH has asked for a year rent free due to the allotment being a bad condition. Flytipping – DCC have agreed to remove. RESOLVED</p>	RL, PD, HD RS	

		It was agreed that the plot holder inspected the allotment before accepting it and a rent-free period would not be granted. Deposits for plots were discussed to ensure that plots were tidied and empty before plot holders vacated. To be discussed further at the AGM.		
9	Applications for Buildings	Nothing to report.	CW	
10	Date of next meeting	Next meeting to be held Monday 7 th June 2021 @ 6.30pm Meeting closed at 7.43pm Agreed by Chair of Allotment Association	HD	