



SACRISTON PARISH Allotment Association
Minutes of the meeting held on Tuesday 6th April 2021
Virtually Via Zoom

Present: Cllrs H. Dixon (Chair), Cllr R Sharp, Cllr D. Robson, Cllr E. Waldock, Cllr R Harrison, Mr P Dawson and Miss C. Wilson (Clerk)

Apologies: Mr E Metcalfe (Treasurer) and Mr R Lomax

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1	Introductions	The Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies were accepted from Mr E Metcalfe and Mr R Lomax	HD	
2	Previous meeting minutes and actions	Previous minutes from 1 st March 2021 were accepted and signed as a true record.	HD	
3	Matters Arising	Nothing to Report.		
4	Gates / Boundary Fence	Daisy Hill Fence – An email has been received from Persimmon Homes advising that they do not require the fence line to be put back immediately however, when building in that area commences, they will require it to be moved back. They would like an agreement to be signed stating this, and for solicitors costs to be paid for in the sum of £750. RESOLVED Cllr Ludlow is to contact Persimmon Homes to discuss the matter further.	GL GL	

5	Treasurer's Report	<p>As at 2nd February 2021 the bank account was £1928.13.</p> <p>When the invoice is received in connection with work carried out on the boxing in of the stopcock, it was agreed by all that payment can be made.</p> <p>Discussion regarding the purchasing of a rotavator and strimmer.</p> <p>RESOLVED It was agreed that it is raised at the next parish meeting that the Parish Council purchase the rotavator and strimmer which can then be used by the Allotment Association.</p>	<p>CW</p> <p>HD</p> <p>HD</p>	
6	Matters raised by plot holders	<p>P17 / P18 – Telephone call received from P18 advising that the eviction notice of P17 had been received. The plot holder of P17 was to vacate anyway due to relocation. The plot will be vacant by 13th April 2021. It was advised that the water tap which was installed in plot P17 was already in situ when the plot holder took occupation. Regarding P18 it was discussed that no unauthorised persons were permitted onto the allotment at this time due to Covid.</p> <p>P1/P2 – Email received advising that water tap was installed with the approval of the previous committee. It was advised that livestock which is not permitted under the terms of the tenancy can be found on the allotments and the plot holder has requested that they purchase livestock.</p> <p>RESOLVED The clerk is to confirm with the plot holder that the only livestock permitted onto the allotments is chickens and should they wish to request this they must put it in writing. Notices were erected on site regarding the turning off water during the winter months. Recommendation of water butts on allotment.</p> <p>P11/P12 – Email complaint received regarding the removal of horses from the site and downsizing of the allotments.</p> <p>RESOLVED It was discussed and agreed by all that rather than the plot holder having to keep P11 with the concrete base, he could now keep P12 instead however, he is to remove all sheds /stables from P11 to allow the committee to refurbish this plot.</p> <p>P13/P14 – Email complaint received regarding the removal of horses and the downsizing of allotments.</p> <p>RESOLVED It was discussed and agreed by all that it is still required that the allotments previously with stabling are to downsize and plot holders are required to state which plot they are to keep.</p> <p>P8/P9/P10 – Email received regarding the keeping of the allotment with the double gates.</p> <p>RESOLVED</p>	<p>CW</p> <p>CW</p> <p>CW</p> <p>CW</p> <p>HD</p>	

		HD to inspect the allotment to confirm which allotment this is.		
7	Vacant Allotments/ Waiting list	<p><u>WAITING LISTS</u></p> <ul style="list-style-type: none"> • Cross Lane waiting list – 14 • Daisy Hill waiting list - 5 	CW	
8	Representative Reports	<p>Cross Lane Water Supply – Two split feeds have been installed one at the top and one at the bottom. The water stopcock has been boxed in with a lock and this will be turned off during winter. When work was carried out there was a leak on the water meter identified, this in addition to the water being left on in plot P17 is most likely due to the high-water bill. RL - Various allotments had been broken into with items taken on 16th March. The fence line is to be commenced regarding the community orchard. A complaint received regarding a car parked in the row all day, every day.</p> <p>PD – it was discussed that Peter will most likely step down as representative the AGM. Gate was open when attended.</p> <p>RESOLVED It was agreed that a letter will be sent to Northumbrian Water to ask them to adjust the bill accordingly in connection with the water leak from the meter. A letter to be sent to plot holder B6 regarding parking of car.</p> <p>Daisy Hill RS – work has been carried out on the tap, however a digger is required. The tap has been removed from Garden 1. Main water supply has is still turned off. Fly tipping – DCC have attended and have left site without removing any rubbish. DCC believe there is an issue with the Right of Way. 14DH – have we received any correspondence from plot holder as the allotment is still not secure. Complaint raised regarding plot holder from another member. Gates – Conversations had with plot holders regarding the gates and the majority are of the opinion that the gates are removed. No parking signs – the signs have worn away. Can new signs be purchased?</p>	<p>HD</p> <p>PD</p> <p>HD CW</p>	

		<p>RESOLVED To ask K Greathead can carry out the work on the tap at DH also. Letter to be sent to 14DH regarding the allotment not being secure and rubbish still being left in the garden. Agreed that the gates are to be removed. Agreed for RS to purchase two new no parking signs.</p>	<p>HD CW ALL RS</p>	
9	Applications for Buildings	<p>B1 Cross Lane – has requested a chicken coop which would house up to 10 hens. It will be 5x4 in size and be placed in the bottom left corner looking from the entry gate.</p> <p>RESOLVED It was agreed that permission be granted for the chicken coop.</p>	<p>CW</p>	
10	Date of next meeting	<p>Next meeting to be held Tuesday 4th May 2021 @ 6.30pm</p> <p>Meeting closed at 7.35pm</p> <p>Agreed by Chair of Allotment Association</p>		