



SACRISTON PARISH COUNCIL

Minutes of the meeting held on Wednesday 5th April 2023 at 6.30 pm In The Fulforth Centre

Present: Cllr G Ludlow (Vice Chair), Cllr S Wilson, Cllr D Robson, Cllr J Barrett, Cllr A Page, Cllr K Wilson, Cllr D Forth, Cllr E Waldoock, Cllr A-M Johnson, Cllr F Morrell, Cllr L Claughan, and Miss C Wilson (Clerk)

Apologies: Apologies received from Cllr H. Dixon (Chair), Cllr R Harrison and Cllr L Burn

Item No:

1.	Introductions and Apologies for Absence	<p>In the absence of the Chair, the Vice Chair opened the meeting at 6.30 pm and welcomed everyone.</p> <p>Apologies received and accepted from Cllr H. Dixon (Chair), and Cllr L Burn.</p> <p>Cllr Harrison has resigned from his role; his resignation was read to members.</p>
2.	Disclosure of Interest from Members	<p>Cllr S Wilson declared an interest regarding any planning applications and left the room when they were discussed during the clerk's report.</p>
3.	Questions from the public	<p>(Questions & Comments from the public in attendance – max 5 mins per item/individual)</p> <p>No members of the public were present.</p>
4.	Previous meeting minutes	<p>Previous minutes from 1st March 2023 were accepted and signed as a true record.</p> <p><u>Andy Hill</u> Clerk emailed following the meeting last month and again this morning to see if Andy would be attending. The clerk has not received a response. Members are disappointed and have asked for a breakdown of the time he has worked and the costs which have been involved.</p>
5.	Police Matters	<p>Cllr's Waldoock and S Wilson had received a police newsletter.</p> <ul style="list-style-type: none">• Team have targeted someone who has a CBO and he has now been reminded in custody. Further action is looking at been taken.• Wardens had partially cleared the bottom site. There is a possible sink hole appearing.• The horse riders are still ongoing issue.• There have been complaints regarding bins being set alight.

6.	Clerks Report	<p><u>Planning Application</u> 67 Durham Road, Sacriston, DH7 6LN - Prior notification for the installation of solar PV panels on the front roof slope.</p> <p><u>RESOLVED</u> No objections to planning application.</p> <p><u>Service Level Agreement</u> As previously discussed, the clerk has received a copy of the HR Service Level Agreement. Initially the clerk thought the cost was £250 plus VAT for the first 4 hours of work and then £75 plus VAT for every hour thereafter however, upon further inspection of the agreement the £250 plus VAT is an upfront joining fee and will be required to be paid. The HR & Finance Committee believed this service was no longer required.</p> <p><u>RESOLVED</u> Discussed the Service Level Agreement and at this time the council no longer require this service.</p> <p><u>Partners Meeting in The Fulforth Centre</u> Sacriston Partners Meeting on Tuesday 25th April, 12.30-2pm. Lunch will be provided from our Lunch Club, so please can you confirm your attendance and dietary requirements by Monday 17th April.</p> <p><u>RESOLVED</u> Cllr D Forth will be attending for Live Well North East and will also represent the Parish Council.</p> <p><u>AGM</u> The AGM is to be held on 3rd May at 6.15pm before the next full council meeting.</p> <p><u>LITE</u> David Murphy has contacted the clerk and a meeting has been arranged to discuss a new festive light display. The meeting will take place on 17th April at 11am in the Fulforth Centre.</p> <p><u>RESOLVED</u> Cllr's Ludlow and Robson will attend the meeting.</p>
7.	Sacriston in Bloom	<p>Crossroads – Cllr Ludlow contacted the company who carried out the resin pathway to the pit wheel. Cllr Ludlow to call back following the Easter holidays and will arrange a meet up to discuss ideas.</p>

8.	Village Schools	<p>Fyndoune</p> <ul style="list-style-type: none"> • Cllr S Wilson asked Cllr Ludlow if there was any progress with the football pitches. Cllr Ludlow advised that he was copied in on an email regarding adding another pitch. • Cllr S Wilson has spoken to Sacriston Academy regarding their football pitches. • Jim Murray is looking for something like Durham Trinity school at Fyndoune.
9.	Parish Assets	<p>Bus Shelters – Panel has been damaged at the bus shelter on the bend coming from Daisy Hill to St Bedes Close. Several panels have been damaged at the Crossroads shelter.</p> <p><u>RESOLVED</u> Clerk to report damage to DCC and obtain quotes for replacing damaged panels.</p> <p>Village Clock –Nothing to report.</p> <p>Parish Building – Nothing to report.</p> <p>War Memorial – Cllr Ludlow chasing the company but has not heard anything back so may have to source alternative.</p> <p>Pit Wheel – Nothing to report.</p>
10.	County Councillor's Reports	<p>Reports received from Cllr S Wilson;</p> <ul style="list-style-type: none"> • Solar development planning application was passed. There may be some funding available from this. • Gap site - is looking tired and one of the slats has been damaged on the bench. To speak to DCC. <p>Cllr E Waldock;</p> <ul style="list-style-type: none"> • Lots of casework issues. • Been working with neighbourhood wardens and fire brigade. • Pothole has been covered but it looks like it is going to have to be redone. <p>Cllr Robson queried the advertising that was currently on the barriers are the Crossroads. Previously we had been informed it was too dangerous to put signage there.</p> <p>Cllr Claughan asked if there were any further developments on the pathway on the main road near the cemetery.</p> <p><u>RESOLVED</u> Cllr S Wilson to have a conversation with planning enforcement.</p>

		Cllr S Wilson will investigate to pathway further.
11.	Group Representative Reports	<p>Fulforth Centre Committee Meeting</p> <ul style="list-style-type: none"> • Report provided from Becca (PDW). <p>Development Group</p> <ul style="list-style-type: none"> • Buzzer to be put in front door for the back office. • Kevan Jones MP is to rent the office space again if he is voted back in. This guarantees £6,000 per annum. <p>HR & Finance Group</p> <ul style="list-style-type: none"> • End of year account closed on 31st March - £54,383.82. • AGAR has been received. <p>Allotment Association Meeting</p> <ul style="list-style-type: none"> • Request for payment received from Kevin Greathead for work he has been carrying out £800 part payment. • In the process of changing over the bank account in the clerk's name. • Changed water accounts into clerk's name. • Organising rubbish removal and the removal of asbestos from the allotments at Daisy Hill. • Woodshed Workshop are going to look at making us a new noticeboard at Daisy Hill. <p><u>RESOLVED</u> Agreed invoice to paid for Kevin Greathead.</p> <p>New Hill Allotments</p> <ul style="list-style-type: none"> • Rubbish is there. • Nothing further to report. <p><u>RESOLVED</u> Following last month's meeting we believed the rubbish had been removed. Cllr Waldock is to contact the warden again regarding this.</p> <p>CDALC</p> <ul style="list-style-type: none"> • Nothing to report.
12.	Budget & Grant Applications	<p><u>ACCOUNTS</u> As of the 5th April 2023 the bank balance was £120,582.47.</p> <p><u>Precept</u> Precept has been received into the account in the sum of £58,190.93. The LCTSS grant has been received of £8,855.00. Total amount paid £67,045.93.</p>

		<p><u>Invoices Paid</u></p> <ul style="list-style-type: none"> • Village clock service £185 exc. VAT - Total £222.00 • Microsoft Office needs renewing for the computer - £59.99 inc. VAT. • £47.88 pension x 2 months • £11.40 Asda Stationery • £282 - Face painter (Party in the Park) • £500 climbing wall (Party in the Park) • £625 - John Lee O'Brien (Party in the Park) • £728.79 – Clerk's Wages • £119.60 - HMRC <p><u>To Pay</u> Printer ink subscription - £44.99 CDALC annual membership - £680.06</p> <p><u>VAT Return</u> Vat return has been completed in the sum of £1342.42 – awaiting payment.</p>
13.	Date and time of next meeting	<p>Next meeting is to be held Wednesday 3rd May 2023 at 6.30 pm.</p> <p>Meeting closed at 7.20 pm</p>

Agreed and signed by Chair of Sacriston Parish Council Date