



## SACRISTON PARISH COUNCIL

### Minutes of the Annual General Meeting Wednesday 3<sup>rd</sup> May 2023 at 6.15pm In The Fulforth Centre

**Present:** Cllr H. Dixon (Chair), Cllr G Ludlow (Vice Chair), Cllr E Waldock, Cllr S Wilson, Cllr D Robson, Cllr F Morrell, Cllr K Wilson, Cllr J Barrett, Cllr R Sharp, Cllr D Forth and Miss C. Wilson (Clerk)

**Apologies:** Cllr L Burn, Cllr L Claughan, and Cllr A-M Johnson

**Item No:**

1.	<b>Appointment of Chairperson</b>	Cllr H Dixon is to retain his position as Chairperson.  <b>RESOLVED</b> Cllr Dixon signed the appropriate Declaration of Acceptance Form certified by the Parish Clerk.
2.	<b>Appointment of the Vice Chairperson</b>	Cllr G Ludlow is to retain his position as Vice Chairperson.
3.	<b>Apologies for Absence</b>	Apologies received and accepted from Cllr L Burn, Cllr L Claughan, and Cllr A-M Johnson.
4.	<b>Minutes of the previous AGM Meeting</b>	Previous minutes from 4 <sup>th</sup> May 2022 were accepted and signed as a true record.
5.	<b>Precept</b>	Precept was received on 5 <sup>th</sup> April 2023 in the sum £58,190.93, LCTSS £8,855.00 <b>TOTAL - £67,045.93</b>
6.	<b>Declarations of Interest</b>	Nothing to report.
7.	<b>Appointments to Groups</b>	Members discussed the various Groups and decided upon appointments.  <b>RESOLVED</b> <b>Sacriston Community Development Group</b> Cllr F Morrell Cllr G Ludlow Cllr D Robson Cllr K Wilson Cllr S Wilson  <b>Witton Gilbert Education Foundation</b> Cllr F Morrell  <b>Sacriston Community Sports Trust</b> Cllr H Dixon Cllr D Robson Cllr G Ludlow Cllr F Morrell Cllr K Wilson

		<p><b>Parish Council Allotment Association</b>  Cllr H Dixon  Cllr G Ludlow  Cllr R Sharp (Daisy Hill)  Cllr D Robson  Cllr E Waldock  Cllr J Barrett (Cross Lane)  Cllr A Page</p> <p><b>New Hill Allotment Association</b>  Cllr F Morrell</p> <p><b>HR, Finance Group</b>  Cllr H Dixon  Cllr G Ludlow  Cllr E Waldock  Cllr D Robson  Cllr R Sharp  Cllr A Page</p> <p><b>Sacriston Village News &amp; Editions Committee</b>  Cllr E Waldock  Cllr H Dixon  Cllr A Page  Cllr R Sharp</p> <p><b>General Data Protection Officer</b>  Clerk to the Council &amp; Chairman</p>
8.	<b>Issues/Questions from the general public</b>	No members of the public were in attendance.
9.	<b>Police Matters</b>	Nothing to report.
10.	<b>Policies and Procedures</b>	<p>Risk Assessment Register was reviewed, agreed and signed by the chairman and the clerk.</p> <p>Asset Register was discussed. Previously there has been no mention of the village clock, pit wheel, and war memorial on the asset register. The clerk questioned whether they belonged to the Parish and should be included as the Parish maintains these assets.</p> <p>It was of the opinion that the pit wheel was gifted and that as the Parish Council maintains the clock both items should be included on the register.</p> <p>Cllr Emma Waldock was to carry out some research regarding the war memorial.</p> <p>Policies are reviewed in an ongoing process. The HR and Finance panel reviews them at their monthly meeting and then ratified by the full council before being published on the website.</p>

<b>11.</b>	<b>Date &amp; Time of Next Meeting</b>	Next AGM meeting Wednesday 1 <sup>st</sup> May 2024 at 6.15 pm  Chair thanked everyone for their attendance.  Meeting Closed @ 6.22 pm
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Agreed and signed by Chair of Sacriston Parish Council ..... Date .....

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