



**Sacriston Parish Council Allotment Meeting
Monday 5th July 2021 at 6.30pm
The Fulforth Centre**

Present: H. Dixon (Chair), D. Robson, P. Dawson, R. Sharp, E. Metcalf, R. Harrison, G. Ludlow, R. Lomax, E. Waldock

Item		Actions
1.	Apologies for absence: Apologies received and accepted from C. Wilson (Clerk)	
2.	<p>Minutes from previous meeting: Pg 1: question raised by councillor whether the parish has heard back from the solicitors. The Chair was unaware whether any further correspondence had been received. EM explained that 2 photos to be sent through of the water metre a week apart. This is in relation to a high usage bill from the previous year. The company, once usage is compared may reimburse the allotment association from March backwards. It is unsure how much or when this may take place.</p> <p>Pg 2: Grass has been cut but needs cutting again. Picnic tables have been painted.</p> <p>Minutes agreed and signed as a true record.</p>	<p>K. Whitehead to take photos and send through.</p> <p>K. Whitehead to cut grass in the evening.</p>
3.	<p>Issues Raised: New Hill Allotment The issue has been raised at Full Council, and since they are currently not part of this committee, this issue will continue to be monitored at council level.</p>	
4.	<p>Gates and Boundary Fencing Still ongoing issue- nothing further information at present.</p>	
5.	<p>Treasurer's Report No up to date statements. Waiting on 2 water rates bills at the moment (Daisy Hill's 16/7). The AGM to be held 19/7, and an exact amount should be supplied then. Currently sitting with £737.02 in the bank.</p>	EM to contact and see if

	Issue with Thompsons' Pellet order. Confirmed that order arrived. The invoice stated that if paid on 5/7, then a reduction would be made on the bill (£328.00 instead of £360.80). However, the email arrived on 5/7.	reduction can stand.
6.	<p>Matters Raised by Plot Holders</p> <p>Plot 18: G. Hubber request for friend (S. Tones) to be included on the tenancy agreement. After discussion, panel agreed to this on the proviso that he understands that if G. Hubber steps down, S. Tones will not automatically take on the plot (though he can request to go on the waiting list). Panel also agreed that a deposit should be requested for S. Tones for an official key for the site, rather than having a secondary cut on.</p> <p>Issue raised regarding a possible GDPR breach. After discussion it was agreed that P. Dawson to make sure all contact details held previously as his position as Secretary are to be deleted. Any official correspondence are to be conduct through the clerk who will hold allotment members information.</p>	
7.	<p>Waiting Lists</p> <p>Cross Lanes- 14</p> <p>Daisy Hill- 6</p>	
8.	<p>Report from Representatives</p> <p>Daisy Hill: Fly tipping next to the public footpath is to be removed this week by the council. The gates are to be take down and sold for scrap.</p> <p>B. Weldon has reported to have climbed the fence and taken items (scaffolding etc). Recommended this be reported to the police. There is the possibility that the he will be giving up the allotment, but stated needs to be in writing.</p> <p>Public liability insurance was raised with members.</p> <p>Cross Lanes: A resident has approached the committee in relation to a health problem, and items being burnt on the allotment. Discussion occurred in relation to whether it would serve to set timings for burning. Agreed not to put this in place and that members should be only burning what is necessary.</p> <p>One plot holder hasn't been in, but had a tap on allotment. This has now been removed and put into storage.</p> <p>Issue with 3 unauthorised members of the public seen on the site. They were chased off. Gained access through the main gate, which had been left unlocked. It appears that there are some allotment holders who have difficulties with their keys not working properly.</p> <p>To look at the possibility of a Yale lock, which would mean it automatically closes and would help to resolve this issue.</p>	
9.	<p>Application for building</p> <p>B9: 3 x 2m poly tunnel. Plot is well cultivated. Panel agreed to this.</p>	
10.	<p>Date and Time of Next Meeting:</p> <p>AGM to be held 19th July at 6.30pm</p> <p>Rents to be collected 21st and 28th July at 7-8pm in the Fulforth Centre</p> <p>Allotment Committee meeting: Monday 6th September 2021 at 6.30pm</p>	

Meeting closed at 7.03pm