



**SACRISTON PARISH ALLOTMENT ASSOCIATION**

**Minutes of the meeting held on Monday 4<sup>th</sup> September 2023 at 6.30 pm  
The Fulforth Centre**

**Present:** Cllr H. Dixon (Chair), Cllr G Ludlow, Cllr J Barrett, Cllr D Robson, Cllr R Sharp, Cllr A Page, Cllr E Waldock and Miss C. Wilson (Clerk)

**Apologies:** N/A

**Item No:**

1.	<b>Introductions and Apologies</b>	The Chair opened the meeting at 6.30 pm and welcomed everyone.
2.	<b>Previous meeting minutes</b>	<p>Previous minutes 3<sup>rd</sup> July 2023 were accepted and signed as a true record.</p> <p>DH4 – scrap metal has now been removed.</p> <p>Asbestos at Daisy Hill has now been placed in the Orchard out of the way. Cllr Sharp is to find out if anyone has any more so it can be placed there. Once this has been organised quotes will be obtained for its removal.</p> <p>DH11 – The clerk emailed the plot holder to request details so the person working the plot can be registered with The National Allotment Society however the plot holder has not been forthcoming with the information.</p> <p><b><u>RESOLVED</u></b> The clerk is to contact the plot holder again and request the information.</p> <p>Cllr Sharp is to fill in a few more areas of the walkway at Daisy Hill and has requested permission to purchase some grass seed.</p> <p><b><u>RESOLVED</u></b> All agreed to the purchase of grass seed.</p> <p>Cllr Sharp has not heard anything regarding the lawnmower so will chase this.</p>
3.	<b>Gates / Boundary Fence</b>	P6 – the new plot holder has requested the perimeter fence be replaced. Informed that there are not sufficient funds in the account for this to be looked at this year and asked the plot holder to raise it at the next AGM for discussion.

4.	<b>Treasurer's Report</b>	<p>There is £500 in gate key deposits.</p> <p>The current bank account balance is £543.33 due to a payment of £800 being paid for the rubbish to be removed at Daisy Hill.</p> <p>The clerk has £681.31 in cash.</p> <p>The clerk has paid the annual membership subscription from the Parish Council account and reimbursement is required in the sum of £55.00.</p> <p>There are 4 x bags of compost at a cost of £4.60 per bag that require payment from the Parish Council.</p> <p><b><u>Water</u></b>  Current water accounts are: -  Crosslane - £67.66 credit  Daisy Hill - £0</p>										
6.	<b>Matters raised by plot holders</b>	Nothing to report.										
7.	<b>Vacant Allotments and Waiting list</b>	<table border="1" data-bbox="528 1010 1437 1223"> <thead> <tr> <th colspan="2" data-bbox="528 1010 1043 1088"><b>Vacant Allotments</b></th> <th data-bbox="1043 1010 1437 1088"><b>Waiting List</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="528 1088 711 1167">CL</td> <td data-bbox="711 1088 1043 1167">4 - works being carried out on all plots</td> <td data-bbox="1043 1088 1437 1167">3</td> </tr> <tr> <td data-bbox="528 1167 711 1223">DH</td> <td data-bbox="711 1167 1043 1223">0</td> <td data-bbox="1043 1167 1437 1223">1</td> </tr> </tbody> </table> <p>The clerk informed the meeting that the person who was on the waiting list but could not provide the correct documentation is continuing to email every week however, the clerk has not responded due to there being no plots available.</p> <p>A8 has now been taken. Plot holder thought there was a wasp nest inside of the shed however, this seems to have now gone.</p> <p>Cllr Dixon and Cllr Ludlow walked around the allotments at the weekend, and it was noted that plots P9, P10, P11, and P19 have not done any work on the plots.</p> <p><b><u>RESOLVED</u></b>  The clerk is to contact the plot holders P9, P10, and P11, and Cllr Robson will contact P19.</p>		<b>Vacant Allotments</b>		<b>Waiting List</b>	CL	4 - works being carried out on all plots	3	DH	0	1
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8.	<b>Representative Reports</b>	<p><b>Cross Lane Allotments</b></p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul> <p><b>Daisy Hill Allotments</b></p>										

		<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>
<b>9.</b>	<b>Applications for Buildings</b>	DH16 – requested permission for a polytunnel which has been purchased from plot holder DH11.  <b>RESOLVED</b> Application agreed.
<b>10.</b>	<b>Date of next meeting</b>	Next meeting is to be held on Monday 2 <sup>nd</sup> October 2023 at 6.30 pm  Meeting closed at 6.52 pm.

Agreed and signed by Chair of Allotment Association..... Date .....