



**SACRISTON PARISH ALLOTMENT ASSOCIATION**

**Minutes of the meeting held on Monday 3<sup>rd</sup> July 2023 at 6.30 pm  
The Fulforth Centre**

**Present:** Cllr H. Dixon (Chair), Cllr G Ludlow, Cllr J Barrett, Cllr D Robson, Cllr R Sharp, Cllr A Page, and Miss C. Wilson (Clerk)

**Apologies:** Cllr E Waldock

**Item No:**

1.	<b>Introductions and Apologies</b>	The Chair opened the meeting at 6.30 pm and welcomed everyone.  Apologies received and accepted from Cllr E Waldock.	
2.	<b>Previous meeting minutes</b>	Previous minutes 5 <sup>th</sup> June 2023 were accepted and signed as a true record.	
3.	<b>Gates / Boundary Fence</b>	Nothing to report.	
4.	<b>Treasurer's Report</b>	<p>There is £500 in gate key deposits.</p> <p>The current bank account balance is £1,251.00.</p> <p>The clerk has £681.31 in cash, which will be paid into the account once the signatories have been changed.</p> <p>Online banking information has been received and the clerk is in the process of setting this up.</p> <p><b><u>Water</u></b> Payment of £64.11 has come out for the water rates.</p>	
6.	<b>Matters raised by plot holders</b>	<p>DH4 – has organised for the scrap metal to be removed from the plot. Clerk to organise a quote for the removal of the rubbish.</p> <p>DH12 – as per previous emails the tenant has been emailed and advised that when he vacates the plot, he may be asked to remove the pathway.</p> <p>Following the inspections, notice for improvement has been sent to B8, DH1, DH8, DH17, and DH18.</p>	
7.	<b>Vacant Allotments and Waiting list</b>	<b>Vacant Allotments</b>	<b>Waiting List</b>
		CL	4 - works being carried out on all plots
		DH	0
		4  1	

		<p>P10 – has been offered and waiting for the signed tenancy back.</p> <p>Allotment Association members have been made aware of an ongoing issue with someone who was on the waiting list for a plot. It was not clear by the ID which had been supplied as to whether the person/s were living in the village and who was going to be working the plot. The clerk emailed members and it was agreed that ID had to be provided for both applicants to ensure that they were residing in the village. The applicants have been placed back at the bottom of the list.</p> <p>Concerns about asbestos sheeting. This has been placed in the orchard for the short term and plot holders have been informed if they believe they have any of this on the plot they can place it in the orchard and removal will be organised.</p> <p>Clerk informed the meeting of the inspection which was carried out at plot DH11. Clerk was advised that the plot holder and family intend to vacate next year, and they will be clearing the plot over the next few months. Informed the meeting that the plot holder had also paid £3 too much for their rent and PLI. It was then questioned that if the plot holder’s family is working the plot the PLI should be paid as they should not be working the plot if they do not have PLI. The clerk is to contact the plot holder so the person can be registered and work on the plot.</p> <p>A8 was offered to the next person on the list however, the applicant would like to take P6. The clerk had emailed all members to ask if a formal letter of notice should be sent to the plot holder as no rent had been paid. It was agreed, that as rent had not been paid the plot was vacant and that it could now be offered.</p>
8.	Representative Reports	<p><b>Cross Lane Allotments</b></p> <ul style="list-style-type: none"> <li>• Ongoing issue with rats. Plot holders would like to know when BPC is attending. Clerk informed it would be 7<sup>th</sup> July but had no exact time. Clerk to contact to try and find out.</li> <li>• A plot holder is concerned that eggs from his allotment are going missing.</li> </ul> <p><b>Daisy Hill Allotments</b></p> <ul style="list-style-type: none"> <li>• Dog fouling in the lane. Cllr Sharp is to remind plot holders in the FB group that dog mess must be cleared.</li> <li>• The leak on the tap has now been repaired by plot holder DH12.</li> <li>• Discussed that plot holders would like some storage, picnic benches, fruit bushes in the orchard so it can be used communally.</li> </ul>

		<ul style="list-style-type: none"> <li>• DH9 has had a hosepipe stolen.</li> <li>• Parking notices to go up on the noticeboard.</li> <li>• Not yet received a quote for noticeboards.</li> <li>• There were reports that one of the plot holders had a gun on site and could possibly be shooting the rats. Cllr Sharp is to have a discussion regarding this as there is children now on site and this is unsafe.</li> <li>• Lawnmowers are hopefully being repaired.</li> <li>• Plot holders are happy now with the pathway as Cllr Sharp has infilled hollow areas and the grass is being cut regularly.</li> </ul>
<b>9.</b>	<b>Applications for Buildings</b>	Nothing to report.
<b>10.</b>	<b>Date of next meeting</b>	<p>Next meeting is to be held on Monday 4<sup>th</sup> September 2023 at 6.30 pm</p> <p>Meeting closed at 6.59 pm.</p>

Agreed and signed by Chair of Allotment Association..... Date .....